



**GROSSMONT COLLEGE**  
**College Council**  
**Wednesday, April 3rd, 2019**  
**3:00 p.m. – 5:00 p.m.**  
**Griffin Gate**  
**MINUTES**

**Purpose** The College Council is the apex governance body which provides guidance and recommendations to the College President regarding institutional policies, planning, and processes in support of the college mission. It engages all college constituency groups (students, faculty, classified professionals and supervisors/administrators) and the governance system as a whole through the maintenance of clear governance practices and policies, coordination of committee work across functions, and a commitment to continuous improvement and consensus building. The constituent-based representatives of the council serve the college by maintaining a broad, college-wide, and student-centered view of the needs of the institution – both in the weighing of the input from its committees and in bringing forward items for consideration and discussion. In all matters within its purview, it will maintain a focus on the goal of equitable outcomes for all students as a key value informing decision making.

CONVENOR	ASSOCIATED STUDENTS OF GROSSMONT COLLEGE	ADVISORY
<input checked="" type="checkbox"/> Marsha Gable	<input checked="" type="checkbox"/> Amy Bianchi Proxy: Jose Reyes	<input checked="" type="checkbox"/> Mike Reese
	<input checked="" type="checkbox"/> Carlos Espinoza Proxy: Jacqueline Davis	<input checked="" type="checkbox"/> Bill McGreevy
	<input type="checkbox"/> Blanca Valdez	<input checked="" type="checkbox"/> Judd Curran
	<input checked="" type="checkbox"/> Mario Bojorquez Proxy: Leo Bardo Rubio	<input checked="" type="checkbox"/> Patty Sparks
		<input checked="" type="checkbox"/> Barbara Gallego

ACADEMIC SENATE	CLASSIFIED SENATE	ADMINISTRATORS' ASSOCIATION
<input checked="" type="checkbox"/> Joel Castellaw	<input checked="" type="checkbox"/> Nadia Almaguer	<input type="checkbox"/> Javier Ayala
<input checked="" type="checkbox"/> Tate Hurvitz	<input checked="" type="checkbox"/> Cindy Emerson	<input type="checkbox"/> Martha Clavelle
<input checked="" type="checkbox"/> <del>Julio Soto</del> Proxy: Sara Ferguson	<input checked="" type="checkbox"/> Michele Martens	<input checked="" type="checkbox"/> <del>Lida Rafia</del> Proxy: Barbara Gallego
<input checked="" type="checkbox"/> Richard Unis	<input checked="" type="checkbox"/> Colleen Parsons	<input checked="" type="checkbox"/> Aaron Starck

RECORDER	Guests
<input checked="" type="checkbox"/> Graylin Clavell	<input checked="" type="checkbox"/> Bryan Lam
	<input checked="" type="checkbox"/> Dana Mints
	<input checked="" type="checkbox"/> Natalie Ray
	<input checked="" type="checkbox"/> Denise Schulmeyer

ROUTINE BUSINESS (10 minutes)	
1. Public Comment (5 minutes)	
2. Welcome	
3. Establish Quorum (50% + 1)	Quorum was established.
4. Additions/Deletions to Agenda	No additions to the agenda.
5. Approve Meeting Notes (5 minutes)	Meeting minutes from February meeting were approved.

<b>NEW BUSINESS (65 minutes)</b>	
6. Follow-up on Meeting Norms (10 minutes)	Marsha Gable went over the agreed upon meeting norms. For the parking lot ideas Graylin Clavell will be taking those down in the notes for simplification. We will revisit norms once a semester for the time being. The norm of professional development (#13) will be removed as it is not a meeting norm. Marsha would like to add the goal of ending the council meeting 10 minutes early to ensure pass time.
7. Handbook Review (5 minutes) a. Role of Guests	Marsha Gable reviewed page 12 of the Participatory Governance Handbook which lists the responsibilities and types of guests in participatory governance meetings.
8. Standardized Recommendation Form (45 minutes)	The council broke up into groups to discuss the draft and came up with suggestions for improvement for the form. All suggestions will be turned into Graylin Clavell and he will revise the request form with another draft to take to College Council by the April 25, 2019 meeting.

<b>COMMITTEE REPORTS (5 minutes)</b>	
9. Accreditation - Denise Schulmeyer (5 minutes)	Denise Schulmeyer reminded the council that our accreditation visit will be September 30-October 3 <sup>rd</sup> . She then gave a quick synopsis of her recent accreditation campus visit. Denise then went over the timeline of what Grossmont can expect in September/October for our accreditation visit. Grossmont should expect to hear commendations and recommendations/findings on the last day of the visit as the site team will present to an open forum by the team chair/president.

<b>INFORMATION AND DISCUSSION (15 minutes)</b>	
10. International Student Program- Aaron Stark (10 minutes)	Aaron Starck discussed that the International Program and the ACE Program, which assists international students that are below college level in English will be merging. This move will benefit in the economy of scale and marketing for both programs. More information will be forth coming.
11. Summer Meeting Schedule (5 minutes)	Marsha Gable requested feedback on continuing meeting once a month over the summer. Tate Hurvitz stated that it was already agreed upon by the Academic Senate during the process of forming the new governance restructure that faculty would not need to meet during the summer. Mike Reese suggested looking into a stipend for faculty to participate over the summer should there be a need to meet as business does not stop over the summer. The recommendation was made to look at an earlier date in June, Tate will review with the Academic Senate, and Marsha will review the governance handbook for further clarification regarding summer meetings.

<b>FOR CONSENSUS (5 minutes)</b>	
12. Strategic Hires (5 minutes)	Admissions & Records Specialist – Residency (#CL-00007) - Approved Custodian (#CL-00091) - Approved

FOLLOW-UP (5 minutes)		
Who	Item	Timeline
Marsha Gable & Graylin Clavell	Edit meeting norms	By April 25 <sup>th</sup> meeting
Marsha Gable & Graylin Clavell	Edit Recommendation Form	By April 25 <sup>th</sup> meeting
Mike Reese	Review Board Docket to see if would be an applicable format to use as the recommendation form	By April 25 <sup>th</sup> meeting
Tate Hurvitz	Will review w/faculty re: summer meetings	By April 25 <sup>th</sup> meeting
Marsha Gable	Will review the Participatory Governance Handbook regarding summer meetings and faculty participation.	By April 25 <sup>th</sup> meeting

**13. WORK AHEAD (5 minutes)**

- **Announcements:** Marsha Gable announced that the Classified Staffing Committee process tentatively will be announced on April 15<sup>th</sup> with the closing being May 3<sup>rd</sup> for new classified positions.
- **Preparations for future meetings**

**NEXT MEETING: April 25, 2019 / 3:00pm-5:00pm / Griffin Gate**